

## RETURN/EXCHANGE FORM

### STEP 1: Fill out Contact/Ship To Information

ORDER # \_\_\_\_\_ NAME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 Contact No: \_\_\_\_\_ E-Mail: \_\_\_\_\_

### STEP 2: List items you are returning including reason for return. (See chart below)

REASON	ITEM	DESCRIPTION	COLOR	SIZE	QTY

### REASON CODES: Enter the reason code in step 2.

**FIT:** 001: Too Small      002: Too Big  
**Quality:** 003: damaged/Defective  
**Service:** 004: Not as expected      005: Wrong item arrived

### STEP 3: How would you like us to handle your return/exchange?

- Exchange Item (Please fill out reorder section below)
- Refund in form of original payment

### STEP 4: Exchange ITEMS

ITEM NUMBER	DESCRIPTION	SIZE	COLOR	ALTERNATE COLOR	QUANTITY	PRICE	TOTAL

### STEP 5: METHOD OF PAYMENT: If the total of your exchange or new order exceeds the value of your return, please provide a method of payment

Bank Transfer       Easy Paisa

Bank Account

Bank Name

Please whatsapp/call 0317-5511935 for the process of the request. Do not send it without confirmation